



**CITY OF ESCONDIDO**  
**Fire Department**  
**1163 N Centre City Parkway**  
**Escondido, CA 92026**  
**(760) 839-5400**  
**Fax (760) 739-7060**

OFFICE USE ONLY	
Application for:	<input type="checkbox"/> Tent <input type="checkbox"/> Canopy <input type="checkbox"/> Air Supported Structure
Inspection Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Planning Approval Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fee Paid?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Receipt No.	_____
Attach copy of drawing, certificate and permit card.	
_____	
Fire Department Representative	
_____	
Date	

**TENT/CANOPY PERMIT APPLICATION**  
**Minimum 10 working days' notice prior to event**

Building Department Approval: \_\_\_\_\_ Planning Department Approval: \_\_\_\_\_

Sponsoring Organization: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Company Installing Tent/Canopy: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Location of Tent/Canopy setup: \_\_\_\_\_

Purpose of Tent/Canopy (i.e., band, seating of guests, to cover food, etc.) \_\_\_\_\_

Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Square Footage of Structure: \_\_\_\_\_ Occupancy Load: \_\_\_\_\_

The following items will be required when applying for a Tenant/Canopy permit:

- Drawing showing square footage of tent/canopy, distance from structures, vehicle parking, and generators. Tent shall be located not less than 10 feet from any property line or permanent structure, except where property line is a street or alley;
- An affidavit, affirmation or flame-retardant certificate of the fire-resistive treatment;
- Fire inspection required when heating or cooking equipment is used under structure.

Please read and follow all requirements below. **Fire Department Permit shall be posted in public view.**

The following are general tent/canopy or air supported structure requirements. For specific or detailed requirements, refer to Chapter 24 of 2007 CFC.

- Automotive equipment that is necessary to the operation of the establishment shall not be parked less than 20 feet from any tent. No other automobiles shall be parked less than 100 feet from a tent.
- NO SMOKING signs with block letters at least five inches in height shall be conspicuously posted in all tents.
- Fire extinguishers and other fire protection equipment shall be provided as required.
- Internally illuminated exit lights are required at every exit and wherever otherwise required to clearly indicate the direction of egress.
- All heating or cooking equipment shall be approved for use by the Fire Chief.
- Post Occupancy Load when load is over 50 persons.
- Maintain exits, openings, aisles and seating.
- Any floor covering must be noncombustible or treated and maintained in an approved flame-retardant condition.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date